

- Instruction form from Custodian / Administrator for purchase of real estate, if required
- Copy of picture ID (front and back)
- Most recent W-2 or 1st 2 pages of most recent tax return for IRA owner (signed)
- Copy of most recent IRA/bank statements for the borrower
- If property is currently leased, a copy of the lease agreement
- Current rent roll if property is a multi-family
- Rental income and expense pro-forma
- Insurance agent name and phone number
- Real estate agent name and phone number
- Title company name and phone number
- Copy of purchase agreement if a purchase
- ✓ Name and contact information of lender if a refinance
- Copy of property eligibility form
- If the borrower is an LLC, LLC docs and tax id#
- Loan application

## Return all documents to:

**First National Bank of America** attn: Scott Raymond 4660 Kalamazoo Ave SE Grand Rapids, MI 49508 Phone: 616-538-6017 Email: scott.raymond@fnba.com

